



St Bernadette Catholic Secondary School

Headteacher Mrs B A McLaughlin

Fossedale Avenue, Whitchurch, Bristol BS14 9LS
Telephone 0117 377 2050 Fax 0117 377 2054

www.stbems.bristol.sch.uk
info@stbems.bristol.sch.uk

APPEALS TIMETABLE FOR THE ACADEMIC YEAR 2019 – 2020

YEAR 7 admission September 2019

On-time applicants

On 1st March 2019 parents will be informed of the outcome of their application. Where a place has been refused, parents who wish to appeal have to set out their grounds for appeal in writing to the School. The appeal must be lodged with the School by 29th April 2019. Appeals will be heard on 27th and 28th June 2019.

Late applicants (applications received after the closing date of 31st October 2018)

Appeals will be heard on 27th and 28th June 2019 where possible or within 30 school days of the appeal being lodged.

In year admissions 2019 -2020

Parents wishing to appeal for places in years 7 to 11 during the academic year have 21 school days from the date of notification that their application is unsuccessful to prepare and lodge their written appeal. Appeals will be heard within 30 school days of the appeal being lodged.

APPEALS PROCEDURE

Appeals for St Bernadette Catholic Secondary School are arranged by the Clifton Diocese Schools and Colleges Department.

The clerk to the independent appeal panel will ensure that:

- appellants receive at least 10 schools days' notice of their appeal hearing
- the appeal papers are sent to panel members and other parties involved within a reasonable timescale
- decision letters are sent within 5 school days of the hearing wherever possible.